

City of Glasgow College Certificate/Diploma in Construction	
Title	Summary Content
	flow requirements for a construction firm from given data; Produce a report interpreting annual financial statements for two contracting firms.

City of Glasgow College Certificate/Diploma in English	
Title	Summary Content
Speaking for Employability	This Module is designed for learners whose first language is not English but who need to develop their ability to use English in a range of personal/social, transactional and work related contexts. While studying this Module learners will develop their competence in the skill of speaking. Learners undertaking this Module will already have a simple command of spoken English. On completion of the Modules Learners will be able to Speak in straightforward English on matters of personal or social interest; Speak in straightforward English in a transactional context; Speak in straightforward English in a work-related context.
Listening for Employability	This Module is designed for learners whose first language is not English and who need to develop their ability to use English in a range of personal/social, transactional and work related contexts. While studying this Module learners will develop their competence in the skill of listening to English. Learners undertaking this Module will already have an understanding of simple English. On completion of this Module learners will be able to: Listen to and demonstrate understanding of straightforward English on matters of personal or social interest; Listen to and demonstrate understanding of straightforward English in a transactional context; Listen to and demonstrate understanding of straightforward English in a work-related context.
Writing for Employability	This Module is designed for learners whose first language is not English and who need to develop their ability to use written English in a range of personal/social, transactional and work-related contexts. Learners undertaking this Module will already be able to produce simple written English. On completion of this Module Learners will be able to: Produce a piece of writing in straightforward English on matters of personal or social interest; Produce a piece of writing in straightforward English in a transactional context; Produce a piece of writing in straightforward English in a work-related context.
Reading for Employability	This Module is designed for learners whose first language is not English but who need to develop their ability to read and demonstrate understanding of straightforward texts in English

City of Glasgow College Certificate/Diploma in English	
Title	Summary Content
	in a range of personal/social, transactional and work-related contexts. Learners undertaking this Module will already have an understanding of simple English. On completion of this Modules learners will be able to: Read and demonstrate understanding of a text in straightforward English on matters of personal or social interest; Read and demonstrate understanding of a text in straightforward English in a transactional context; Read and demonstrate understanding of a text or texts in straightforward English in a work-related context.
Preparing to Work	This Module is designed to help learners in gaining, preparing for and sustaining purposeful employment. Learners will be given a variety of opportunities to examine their own personal skills and reflect on these within the context of current job markets. Learners will develop employability skills and personal attributes in relation to gaining and sustaining employment including job selection methods, employee and employer expectations, appropriate workplace behaviours and attitudes, rights and responsibilities and personal finance. This Module will emphasise the importance of gaining and sustaining employment and assist learners to develop the confidence and self-esteem to actively seek employment and/or further learning.
English for Everyday Life	The general aim of this Module is to develop the language skills needed for everyday life in familiar personal, social and transactional contexts for learners whose first language is not English. Learners develop the skills of reading, writing, listening, and speaking, using detailed English language. Learners who complete this Module will be able to: Understand detailed language written in English; Produce written English using detailed language; Understand detailed language spoken in English; Communicate orally in English using detailed language.
English in Context	The general aim of this Module is to develop the language skills needed for familiar work and study-related contexts for learners whose first language is not English. Learners develop the skills of reading and writing, listening, and speaking, using detailed English language. Learners who complete this Module will be able to: Understand detailed language written in English; Produce written English using detailed language;

City of Glasgow College Certificate/Diploma in English	
Title	Summary Content
	Understand detailed language spoken in English; Communicate orally in English using detailed language.
English in Study-related Contexts	The general aim of this Module is to develop the language skills needed for familiar and less familiar study-related contexts for learners whose first language is not English. Learners develop the skills of reading, writing, listening, and speaking, using detailed and complex English language in a study related context.
English in Work-related Contexts	The general aim of this Module is to develop the language skills needed for everyday life in familiar and less familiar work-related contexts for learners whose first language is not English. Learners develop the skills of reading, writing, listening, and speaking, using detailed and complex English language in a work related context.
English for Everyday Life	The general aim of this Module is to develop the language skills needed for everyday life in familiar and less familiar personal, social and transactional contexts for learners whose first language is not English. Learners develop the skills of reading, writing, listening, and speaking, using complex English language. Learners who complete this Module will be able to: Understand detailed and complex language written in English; Produce written English using detailed and complex language; Understand detailed and complex language spoken in English; Communicate orally in English using detailed and complex language.